### Purpose

The Commemorative Bench and Tree (CB&T) Program enables members of the public wishing to pay tribute to a person, occasion or organization to do so through the donation of a commemorative bench or tree within the Municipality of North Perth.

## Requests

Any party wishing to donate a bench or tree must complete both the CB&T <u>Program Request Form</u> and the CB&T <u>Program Pledge Form</u> which are available online or in person from the Municipal Office. For Spring planting or placement, the deadline is April 1st and for Fall planting or placement the deadline is Sept 1st. See picture of bench and list of eligible trees below.



### Location

Placement option include downtowns, cemeteries, parks, trails and facilities in North Perth. Donors can list their preferred location on the request form but specific location is at the discretion of Municipal staff. Tree planting and installation dates cannot be specified. The donor will be notified in writing after the placement is complete.

# Replacement

Commemorative trees will be replaced by the municipality at no charge to the applicant within 3 years of the original planting date or a subsequent replanting date if required.

Commemorative benches and associated plaques will be maintained by the municipality for a maximum of 10 years and 2 years respectively, at no cost to the applicant. Bench repair/replacement after 10 years will be at the municipality's discretion. Plaque repair/replacement after 2 years will be charged to the applicant.

Replacement for vandalism will occur 1 time for a commemorative tree or bench.

# Fees & Taxes

Current fees are listed on the CB&T <u>Program Request Form</u> and in the <u>Rates and Fees by-law</u>. Full payment is required prior to the donation being processed.

The donation of a bench or tree is tax deductible and comes with a receipt for tax purposes upon request.

